

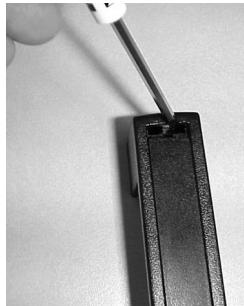
BUNN®

**SH SERVER
COLLAR SPACER KIT**
#25951.1000
INSTRUCTIONS

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1. Gently tap a small flat blade screw driver into either of the corners of the handle.



2. Push the screw driver into one of the slots as shown.



3. Pry the insert away from the handle and set aside for reuse.
(Both handles)



4. Remove (2) screws from each handle with a flat blade screw driver. Set screws & handles aside for reuse.



5. Carefully remove the top cover and set aside for reuse.



6. Remove gasket from top of the amber collar. Set aside for reuse.



7. Remove (6) screws with a flat blade screw driver and set screws aside for reuse.



8. **Caution:** Use a sharp knife to cut the foam away from entire circumference of the amber collar.

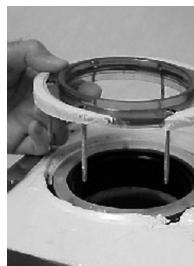
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9. Carefully pry the amber collar away from the foam.



10. Remove collar and screws and set aside for reuse.



11. Remove gasket from the top of the collar spacer and set aside for reuse.



12. **Caution:** Use a sharp knife to cut foam away from the collar.



13. Carefully remove collar spacer from the tank.



14. Remove gasket from the bottom of the collar and save for reuse. Discard the collar.



15. Remove the tank gasket and set aside for reuse.



16. Empty any loose matter inside the server as shown.



17. Use a damp cloth to clean the inside of the server. Rinse the server with water.



18. Replace gasket in the bottom of the new collar spacer.



19. Replace gasket removed in step 15. Insert the collar spacer and align the screw holes.

20. Replace the gasket removed in step 11, and amber collar removed in step 10; secure with (6) screws
21. Replace top gasket, top cover, handles, and inserts.